

Conservatory Policies

Registration

- A non-refundable registration fee of \$15 for individuals, or \$20 for families, will be charged to students. The fee is renewable at the beginning of each school year.
- When two or more immediate family members are enrolled, a 10% discount will apply to tuition only.
- A \$10 late fee is charged to late tuition.
- Returned checks will be assessed a \$20 charge and the entire tuition fee must be paid in cash or money order.
- Class minimums are set at eight (8) students. If the minimum is not met, the class will be combined with another class or cancelled.
- Pre-registration is advised each term to assure a place in class.

Items Required at Registration

- Fully Signed, Completed Registration Form
- Signed Medical Release Form
- Medical Insurance Information
- Payment for Registration and Tuition

Refund Policy

- Withdrawals by clients between the first and second class meetings are subject to a \$15 cancellation fee.
- There is no refund for classes cancelled by a client after the second class meeting.
- Refunds are not issued for missed classes.

Studio Policy

- Hair for females must be in a classical bun for ballet and pulled back in appropriate style for contemporary and jazz.
- Warm-up suits are not permitted during class.
- Students are expected to be on time for class, and early dismissal must be approved prior to the start of class.
- Eating is not permitted in studios or dressing rooms.
- A smoke-free environment is maintained.
- The Conservatory is not responsible for personal property.
- Students are urged to make up any missed classes. This must be done within the semester and with instructor's approval.
- The Conservatory reserves the right to limit any student's participation for not adhering to correct class attire, or for behavior deemed inappropriate.
- Cover-ups should be worn over class attire, in public.

Bad Weather Policy

In the event of bad weather, the Conservatory will close with the Hamilton County School System. Closing affecting weekend classes and rehearsals are announced on radio and television stations, as well as on the Conservatory's voice mail.



Junior Division students



Dance Alive/Dance Elite students